

## Bank Payments

Saltash Town Council

For the period 1 December 2025 to 31 December 2025

Contact	Description	Net	VAT	Gross
All Seasons Window Cleaning	Station Window Cleaning - November 2025	£ 40.00	£ -	£ 40.00
All Seasons Window Cleaning	Library Window Cleaning - November 2025	£ 80.00	£ -	£ 80.00
Allstar Business Solutions Limited	Fuel for Town Council Service Delivery Vehicles	£ 308.08	£ 61.60	£ 369.68
Amanda Dickinson Consultancy	Civica Training - Administration Officer	£ 166.67	£ -	£ 166.67
Anglotech Group Limited (Previously Print Copy Scan Ltd)	Prints for Photocopiers 28/10/2025 to 26/11/2025	£ 103.39	£ 20.67	£ 124.06
Art Frame Solution	Framing of Mayoral picture for Cllr Bickford Mayor 2023/24	£ 55.00	£ 11.00	£ 66.00
Art Frame Solution	Framing of Mayoral picture for Cllr Peggs Mayor 2024/25	£ 55.00	£ 11.00	£ 66.00
ATS Euromaster Ltd.	New Tyre For Wright Stander Ride-On Mower	£ 90.00	£ 18.00	£ 108.00
Bailey Partnership (Group) Ltd	Feasibility Report - Part of the Waterside Sheds and Public Conveniences Project	£ 7,480.00	£ 1,496.00	£ 8,976.00
Barclays	Bank Charges	£ 10.59	£ -	£ 10.59
Barclays Mayor's Charity A/c	Transfer to cover bank charges	£ 28.76	£ -	£ 28.76
Barron Surveying Services Ltd	Contractual administration support up to completion of the external redecoration and repair for Heritage building	£ 701.92	£ -	£ 701.92
Blachere Illumination UK Limited	Intallation, removal and Storage of Christmas lights	£ 26,653.40	£ 5,330.68	£ 31,984.08
BrightHR	Provisions of HR Software - December 2025	£ 78.00	£ 15.60	£ 93.60
Cabin Fever Audio	Sound equipment for Remembrance Sunday	£ 355.27	£ -	£ 355.27
Cleansing Service Group Ltd	Waterside Cabin - Cleaning and disposal costs	£ 185.40	£ -	£ 185.40
Coodes LLP	Advice for the terms of the Lease for the Maurice Huggins Room and Victoria Gardens	£ 3,830.00	£ 766.00	£ 4,596.00
Cormac Contracting Limited	Final payment for refurbishment works at Isambard House	£ 8,625.00	£ 1,725.00	£ 10,350.00
Cornwall Association of Local Councils	Councillor Skills Training Course for Councillors	£ 490.00	£ 98.00	£ 588.00
Cornwall Council	Insurance for Longstone Garage and Depot - December 2025	£ 15.00	£ -	£ 15.00
Cornwall Council	Rent for Longstone Garage and Depot - December 2025	£ 375.00	£ -	£ 375.00
Cornwall Pensions	Pension Fund Payment - December 2025	£ 14,045.54	£ -	£ 14,045.54
Credit Card Purchases (Amazon)	Glass canisters for refreshments in Guildhall	£ 16.25	£ 3.25	£ 19.50
Credit Card Purchases (Amazon)	Storage boxes for Guildhall	£ 24.07	£ 4.82	£ 28.89
Credit Card Purchases (Amazon)	Argon Tableware for events use	£ 147.48	£ 29.50	£ 176.98
Credit Card Purchases (Amazon)	IT Provisions for Reception area	£ 55.17	£ 11.04	£ 66.21
Credit Card Purchases (Amazon)	Guildhall Refreshment Costs	£ 40.48	£ -	£ 40.48
Credit Card Purchases (Amazon)	IT Provisions for Reception area	£ 25.32	£ 5.06	£ 30.38
Credit Card Purchases (Amazon)	3 additional monitors for Admin desk in reception	£ 257.50	£ 51.50	£ 309.00
Credit Card Purchases (Amazon)	Sweets for Christmas Light Switch on	£ 19.98	£ 4.00	£ 23.98
Credit Card Purchases (Amazon)	3M Extension leads for admin desk setup in reception	£ 6.87	£ 1.37	£ 8.24
Credit Card Purchases (Amazon)	4M Extension leads for admin desk setup in reception	£ 7.48	£ 1.51	£ 8.99
Credit Card Purchases (Amazon)	Large storage for Guildhall cupboard	£ 57.27	£ 11.46	£ 68.73
Credit Card Purchases (Amazon)	Wire Wreath Rings for Festive/Christmas Crafting	£ 9.34	£ 1.87	£ 11.21
Credit Card Purchases (Canva)	Addon Lite subscription (monthly)	£ 13.21	£ 2.54	£ 15.75
Credit Card Purchases (David Austin Roses)	Rose bushes for the memorial garden	£ 41.63	£ 8.32	£ 49.95
Credit Card Purchases (DVLA)	Road fund license - 12 months - EA14 ZCZ 01/12/2025-30/11/2026	£ 347.50	£ -	£ 347.50
Credit Card Purchases (High Speed Training)	Designated Safeguarding Lead Training for Office Manager	£ 65.00	£ 13.00	£ 78.00
Credit Card Purchases (High Speed Training)	Designated Safeguarding Training for the Community Hub Team Leader	£ 65.00	£ 13.00	£ 78.00

Contact	Description	Net	VAT	Gross
Credit Card Purchases (Meta)	Boosted social media advert for the Christmas Lights Switch On event.	£ 10.00	£ -	£ 10.00
Credit Card Purchases (Meta)	Boosted social media advert for the Christmas Lights Switch On event.	£ 10.00	£ -	£ 10.00
Credit Card Purchases (Sum Up)	Sum up Wi-Fi / Data enabled card reader with inbuilt receipt printer for Library	£ 54.00	£ 10.80	£ 64.80
Credit Card Purchases (Xero (UK) Ltd)	Subscription - 01/10/2025 to 31/10/2025	£ 37.00	£ 7.40	£ 44.40
Dainton Group Services	Rent for Waterside Cabin and Effluent Tank	£ 332.13	£ 66.43	£ 398.56
Denmans	Festive Lights Maintenance Materials	£ 218.44	£ 43.67	£ 262.11
Denmans	Tool Consumables - Longstone Depot	£ 17.46	£ 3.49	£ 20.95
Denmans	Repair Materials - Longstone Depot	£ 17.84	£ 3.57	£ 21.41
Denmans	Repair Materials - Longstone Depot	£ 15.36	£ 3.07	£ 18.43
Denmans	Tool Consumables - Longstone Depot	£ 16.10	£ 3.22	£ 19.32
Denmans	Tool Consumables - Longstone Depot	£ 16.10	£ 3.22	£ 19.32
Denmans	Repair Materials - Guildhall	£ 13.50	£ 2.70	£ 16.20
Denmans	Repair Materials - Longstone Depot	£ 86.21	£ 17.24	£ 103.45
Diverse Events	Road closures for Remembrance Day 2025.	£ 1,057.15	£ -	£ 1,057.15
Diverse Events	November invoice for the Saltash Market managed by Diverse Events.  This invoice will be paid through STC but has been fully funded by the Town Regeneration and Improvement program, and S106 match funding, and will be paid in arrears.	£ 1,093.87	£ -	£ 1,093.87
Diverse Events	To provide road closure from Fore Street to Guildhall for Christmas light switch on event on 14 November 2025	£ 1,740.13	£ -	£ 1,740.13
Duchy Defibrillators	Annual Maintenance contract for Defib unit situated outside Bloom Hearing on Fore Street 2026/2027	£ 205.00	£ 41.00	£ 246.00
EE	Staff Mobile Charges - November 2025	£ 200.19	£ 40.04	£ 240.23
Efficient Comms Ltd	Starlink monthly rental - December 2025	£ 75.00	£ 15.00	£ 90.00
Efficient Comms Ltd	Telephone Call and Service Charges - November 2025	£ 253.53	£ 50.71	£ 304.24
EON	Electricity Charges - 01/11/2025 - 30/11/2025	£ 357.99	£ 17.90	£ 375.89
Ever After Events	Hired performer for 2 hours for Christmas light switch on	£ 180.00	£ -	£ 180.00
Flags4sale	Town Flags for Remembrance and Christmas Themes 2025	£ 267.75	£ 53.55	£ 321.30
HMRC	PAYE payment - December 2025	£ 15,069.54	£ -	£ 15,069.54
Howdens	Internal Doors Purchased And To Be Installed At Longstone Park Ladies Side Toilet By The Service Delivery Team	£ 117.50	£ 23.50	£ 141.00
HR Support Consultancy	HR Services for work carried out during the month of November 2025	£ 741.45	£ 148.29	£ 889.74
Hudson Accounting Ltd	2025/26 Interim Audit	£ 600.00	£ -	£ 600.00
Laser - Guildhall Gas	Gas Charges - 30/09/2025 to 31/10/2025	£ 135.90	£ 6.80	£ 142.70
Laser - Library Gas	Gas Charges - 30/09/2025 to 31/10/2025	£ 182.69	£ 9.13	£ 191.82
Laser - Station Gas	Gas Charges - 30/09/2025 to 31/10/2025	£ 34.02	£ 1.70	£ 35.72
Mel Richardson Consultancy	Feasibility Study for developing a Business Improvement District for the town.	£ 10,000.00	£ -	£ 10,000.00
Michaels Civic Robes Limited	Jabots for Mayor and Town Crier	£ 268.50	£ 53.70	£ 322.20
Mike Pitches	Fee for photography service for full day at Saltash Remembrance 2025	£ 160.00	£ -	£ 160.00
Minster Cleaning (South West Commercial Cleaning Ltd)	Opening, closing and cleaning of Saltash Town Council toilet blocks from 1st to 30th November 2025	£ 3,126.42	£ 625.28	£ 3,751.70
Oaklands Community Centre	Community chest grant - 235/25/26	£ 925.00	£ -	£ 925.00
Otis Ltd	Contractual Maintenance on Guildhall Lift 01/12/2025 - 28/02/2026	£ 759.63	£ 151.93	£ 911.56
Parkinson Partnership	Town Council VAT Consultancy 01/04/2025 - 31/03/2026	£ 625.00	£ 125.00	£ 750.00
Petty Cash	Top up of Petty Cash	£ 75.00	£ -	£ 75.00
Saltash Chamber of Commerce (SALTASHC)	Festival Fund grant 218/25/26	£ 2,500.00	£ -	£ 2,500.00
Saltash Music, Speech and Drama Festival	Festival Fund Project Grant - 218/25/26	£ 1,000.00	£ -	£ 1,000.00
Saltash Window Cleaning	Cleaning of Saltash Council Office November 2025 and December 2025	£ 90.00	£ -	£ 90.00

Contact	Description	Net	VAT	Gross
Security Management South West Ltd	Keyholding Response Charge - Isambard House on 30/10/2025	£ 47.00	£ 9.40	£ 56.40
SLCC Enterprises Ltd	SLCC Membership - Office Manager	£ 300.00	£ -	£ 300.00
SLCC Enterprises Ltd	Town Clerk to attend the SLCC Practitioners Conference January 2026	£ 650.00	£ 66.00	£ 716.00
SOS Consultancy	IT provisions for Longstone Depot	£ 220.00	£ 44.00	£ 264.00
SOS Consultancy	New laptop and mouse for the Communications and Engagement Officer.	£ 771.50	£ 154.30	£ 925.80
SOS Consultancy	New Laptop and Docking station for Mayor's Secretary/Receptionist	£ 924.50	£ 184.90	£ 1,109.40
SOS Consultancy	Monthly IT Support Services - November 2025	£ 1,384.66	£ 276.93	£ 1,661.59
South West Water - Alexandra Sq	Water and Sewerage Charges 27/09/2025 - 08/12/2025	£ 135.31	£ -	£ 135.31
South West Water - Library	Water and Sewerage Charges - 05/11/2025 to 01/12/2025	£ 19.79	£ -	£ 19.79
South West Water - Longstone Depot - Connection to Bowling Green	Water and Sewerage Charges - 05/11/2025 to 01/12/2025	£ 34.71	£ 2.90	£ 37.61
South West Water - Longstone Toilets - Connection to Bowling Pavilion	Water and Sewerage Charges 10/11/2025 to 01/12/2025	£ 211.44	£ 16.29	£ 227.73
South West Water - Maurice Huggins Room	Water and Sewerage Charges - 05/11/2025 to 01/12/2025	£ 12.34	£ 1.20	£ 13.54
Spot-On-Supplies	Cleaning Materials - Library	£ 26.08	£ 5.22	£ 31.30
Spot-On-Supplies	Cleaning Materials - Longstone Depot	£ 37.75	£ 7.55	£ 45.30
Spot-On-Supplies	Cleaning Materials - Longstone Depot	£ 82.60	£ 16.52	£ 99.12
Spot-On-Supplies	Cleaning Materials - Maurice Huggins Room	£ 53.05	£ 10.61	£ 63.66
Spot-On-Supplies	Cleaning Materials - Library	£ 51.64	£ 10.33	£ 61.97
Spot-On-Supplies	Cleaning Materials - Public Toilets	£ 11.93	£ 2.39	£ 14.32
Spot-On-Supplies	Cleaning Materials - Guildhall	£ 12.60	£ 2.51	£ 15.11
St Luke's Hospice	Sponsorship of Brunel Primary School's participation in the Guiding Light Arts Trail in memory of Grahame O'Donoghue	£ 495.00	£ 99.00	£ 594.00
Staff Salaries	Staff Salaries	£ 42,981.86	£ -	£ 42,981.86
Steve Hillman Ground Works And Cherry Picker Services Saltash.	Cherry Picker Hire Night To Replace Failed Lamps On Fore Streets Festoon Lights Throughout The Town	£ 500.00	£ -	£ 500.00
Stripe	Card Processing Charges	£ 1.28	£ -	£ 1.28
Sumup	Card Processing Charges	£ 0.28	£ -	£ 0.28
Tamar Sound	To provide the bag pipes for Saltash Remembrance on Sunday 9 November 2025	£ 120.00	£ -	£ 120.00
Thirsty Work	Water Unit rentals Rentals 08/11/2025 to 07/12/2025	£ 76.74	£ 15.35	£ 92.09
Thirsty Work	Water Unit rentals 24/10/2025 to 23/11/2025	£ 242.74	£ 48.55	£ 291.29
TJ Electrical	Electrician to attend Christmas light switch on rehearsal and main event	£ 240.00	£ -	£ 240.00
Tool station	Repair Materials - Guildhall	£ 27.74	£ 5.55	£ 33.29
Tool station	Tool Consumables - Longstone Depot	£ 23.72	£ 4.74	£ 28.46
Tool station	Repair Materials - Longstone Depot	£ 13.37	£ 2.67	£ 16.04
Trade UK Account	Maintenance Materials - Pontoon	£ 31.22	£ 6.25	£ 37.47
Trade UK Account	Tool Consumables - Longstone Depot	£ 20.64	£ 4.13	£ 24.77
Trade UK Account	Cleaning Materials - Longstone Depot	£ 13.32	£ 2.66	£ 15.98
Trade UK Account	Health and Safety Equipment	£ 9.72	£ 1.95	£ 11.67
Trade UK Account	Maintenance Materials - Longstone	£ 61.12	£ 12.23	£ 73.35
Travis Perkins Trading Company Ltd	Paint for Longstone Depot	£ 45.98	£ 9.20	£ 55.18
Travis Perkins Trading Company Ltd	Grounds Maintenance Materials	£ 185.50	£ 37.10	£ 222.60
Tudor Environmental	Grounds Maintenance Materials	£ 429.60	£ 85.93	£ 515.53
UK Identity Ltd	ID badge for Community Hub Team Leader	£ 5.50	£ 0.75	£ 6.25

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UK Identity Ltd	ID badge for P&G Admin	£ 5.50	£ 0.75	£ 6.25
UK Identity Ltd	ID badge for Communications and Engagement Officer	£ 5.50	£ 0.75	£ 6.25
Viking Direct	Office Cost - Library	£ 61.86	£ 12.38	£ 74.24
Viking Direct	Stationery - P&F	£ 44.18	£ 8.84	£ 53.02
WaterPlus	Water Charges - 01/10/2025 - 01/11/2025	£ 36.70	£ 7.34	£ 44.04
WaterPlus	Water Charges - 01/11/2025 - 01/12/2025	£ 67.95	£ 5.58	£ 73.53
Westcountry Skip Hire	14/11/2025 Disposal of Green Waste	£ 32.20	£ 6.44	£ 38.64
Westcountry Skip Hire	28/11/2025 Disposal of Green Waste	£ 32.20	£ 6.44	£ 38.64
Westcountry Skip Hire	26/11/2025 Disposal of Green Waste	£ 50.60	£ 10.12	£ 60.72
Westcountry Skip Hire	04/11/2025 Disposal of Skip Waste	£ 331.00	£ 66.20	£ 397.20
Westcountry Skip Hire	26/11/2025 Disposal of Skip Waste	£ 331.00	£ 66.20	£ 397.20
WesternWeb Ltd	Annual renewal of hosting for Saltash Neighbourhood Plan website	£ 85.00	£ 17.00	£ 102.00
Zahara Systems	Zahara Business Edition subscription renewal 14/01/2026 - 13/01/2027	£ 2,146.25	£ 429.25	£ 2,575.50
<b>Grand Total</b>		<b>£ 161,399.14</b>	<b>£ 13,028.53</b>	<b>£ 174,427.67</b>